

Kanagawa University Full-Time Tenured Position Announcement
Department of English, Faculty of Foreign Languages

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| 1. Department | Department of English, Faculty of Foreign Languages |
| 2. Teaching Duties | “First Year English (Speaking & Listening) I · II”, “First Year English (Reading & Writing) I · II”, “Second Year English (Speaking & Listening) I · II”, “Second Year English (Reading & Writing) I · II”, “Graduation Thesis Research I · II”

“Graduation Thesis Research I · II” involve content-based instruction on American culture. Your duties may also include short-term visits to supervise study tours abroad and other required educational and administrative tasks. |
| 3. Research Field | English language education (e.g., TEFL, TESL, TESOL, or other related fields in applied linguistics) and preferably American culture |
| 4. Position | Full-time assistant professor, associate professor, or professor |
| 5. Number of positions | One |
| 6. Qualifications | 1. Ph.D. in English language education or in a related field, or equivalent
One is not allowed to be registered as a student at the time of taking up the post on April 1, 2022.
2. More than three publications in a related field
3. L1 speaker of English, or equivalent
4. Ability to design and develop the curriculum for the department’s English language education, coordinate the English language program and liaise with part-time English-speaking instructors
5. Sufficient Japanese language ability for work within the university is preferred.
6. Sufficient knowledge of American culture to teach an undergraduate seminar on some aspect of it |
| 7. Application documents | 1. A curriculum vitae (include a photograph, date of birth, email address, postal address, education and employment history, membership of academic societies, contributions to society and awards)
2. A list of research achievements by type, e.g., books, book chapters, articles (mark as refereed or non-refereed, single author or co-author), invited talks, conference papers (mark as invited, oral or poster presentation) and others
3. Copies of three major publications
4. 300-word summaries of the above three publications
5. An essay in English (one A4-size sheet) summarizing your English language teaching innovations and initiatives (e.g., curriculum design, CLIL) at your current and/or past institutions and your proposed ideas for the position you are applying for (Any expertise in teaching American culture should be mentioned here.)
6. Those who have passed the first-stage selection will be asked to provide the contact details of two referees.
* Please include a cover letter listing all the enclosed documents.
* Combine documents (1) to (5) and your cover letter into one PDF file for online submission.
* Candidates may be asked to submit a curriculum vitae and list of research achievements based on the format designated by the university during the process of selection.
* Candidates may also be asked to submit copies of their Ph.D. or Master’s degree certificates.
* All personal information supplied in your application will be strictly protected according to the university regulations and used for no other purpose than screening and selection. |
| 8. Deadline for application | <u>August 17, 2021 JST</u> (Application documents should be submitted by this date.) |
| 9. Selection Process | First-stage selection: Document review
Second-stage selection: An interview and a demonstration lesson are scheduled for <u>October 2, 2021</u> (in-person or via Zoom) |
| 10. Notification of result | The result will be announced in December 2021. |
| 11. Starting date | April 1, 2022 |

12. Location of Campus Minatomirai Campus (Minatomirai 4-5-3, Nishi-ku, Yokohama, Japan)
13. Treatment
Contract: Tenured position
Salary: in accordance with the university regulations
Holidays: in accordance with the university regulations
Working hours: in accordance with the university regulations
Retirement age: seventy (the year in which one is seventy years old on March 31)
Social Insurance: Health Insurance, Employee's Pension, Employment Insurance, Worker's Accident Compensation Insurance
* For details, please ask our Personnel Department.
14. Application
Submit online on JREC-IN Portal
https://jrecin.jst.go.jp/seek/SeekJorDetail?fn=1&id=D121050239&ln_jor=1
15. Address for inquiries
The Head of the Personnel Committee
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Kanagawa University
4-5-3 Minatomirai, Nishi-ku
Yokohama 220-8739, Japan
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