

## 【Application Documents for Master's Program】 Graduate School of Engineering

**Please prepare the documents according to the table and print them all in A4 size.**

**Please download the university-designated form from our official website.**

Application Documents		Notes
CV (financial plan for study abroad)	All applicants	[Form A] <b>* Please attach your ID photo.</b> (Size: 4 cm x 3 cm)
Application Fee Payment Confirmation Sheet	All applicants	[Form B]
Reply envelope (with stamp(s): 344 yen)	All applicants	[Form C] *Please prepare a “long size 3” envelope by yourself.
Certificate of Graduation or Certificate of Expected Graduation <b>* Must be an original document</b> *Issued by your academic institution	All applicants	<ul style="list-style-type: none"> <li>• "Name," "Date of Birth," "Date of Enrollment," "Date of Graduation," "School Name," and "Date Issued." must be stated on this document.</li> <li>• Issue date must be no earlier than 3 months before the first date of the application period.</li> <li>• If a graduation certificate has not been issued or if the above conditions cannot be followed, please submit a Certified True Copy* of the diploma.</li> <li>• When applying with the application qualification (2), please submit the Bachelor's Degree (expected) certificate (original).</li> </ul>
Academic transcript of grades <b>* Must be an original document</b> *Issued by your academic institution	All applicants	<ul style="list-style-type: none"> <li>• The results of the entire enrollment period must be listed.</li> <li>• Issue date must be no earlier than 3 months before the first date of the application period.</li> <li>• If a transcript cannot be issued, please submit a Certified True Copy* of the transcript of grades.</li> <li>• If an applicant graduated from a different institution and the GPA is not listed on the transcript of grades, please submit a separate certificate. regarding your GPA.</li> </ul>
Research Plan	Only those noted right	[Form D] <b><u>For those without Japanese citizenship or those who take the Entrance Examination for Mature Age Students</u></b>
Certificate of Residence ( <i>Juminhyo</i> ) <b>* Must be an original document</b>	Only those noted right	<b><u>Those without Japanese citizenship must submit this document.</u></b> Issue date must be no earlier than 3 months before the first date of the application period Nationality, status of residence, period of stay, and resident card number must be written
Assessment of Japanese Language Ability	Only those noted right	[Form F] <b><u>Those without Japanese citizenship must submit this document.</u></b> (Those with “Permanent Resident” status do not need to submit it) Ask an instructor of your Japanese language school or Japanese university to make the evaluation.
Job (Research) Report	Only those noted right	[Form G] <b><u>For those who take Entrance Examination for Mature Age Students</u></b>
Long-Term Studies System Application Form	Only those noted right	[Form I] <b><u>For those who wish to enroll in the long-term studies system</u></b> Please check the official website of the university for details of the system. <b><u>【<a href="https://www.kanagawa-u.ac.jp/education/program_graduateschool/">https://www.kanagawa-u.ac.jp/education/program_graduateschool/</a>】</u></b>

### [Important notes]

- \* Certified True Copy: A copy certified by the originator that the contents of the certificate (original) have been correctly reproduced (originator is defined as the school of origin in principle; Japanese language schools are not acceptable). For graduates of educational institutions in China, "Certificate of Academic Record (original)" and "Certificate of Academic Record (original)" issued by China Higher Education Student Information Network (CHSI) are also acceptable as graduation certificates and transcripts.
- ◆ If the language in any of the documents is not English or Japanese, please attach a Japanese translation. (No specific format required. However, be sure to have the translator's name included. Translation by applicant is permitted.)
- ◆ When applying from overseas, please submit a copy of your passport and residence card instead of your Certificate of Residence. If you do not have a residence card, you do not need to submit it.
- ◆ If your school has been consolidated or renamed, or if your surname or name is different from when you graduated, please submit a document certifying this.

## 【Application Documents for Doctoral Program】 **Graduate School of Engineering**

Please download the university-designated forms from the our official website.

Please prepare the documents according to the table and print them all in A4 size.

Application Documents		Notes
CV (financial plan for study abroad)	All applicants	[Form A] * Please attach your ID photo. (Size: 4 cm x 3 cm)
Application Fee Payment Confirmation Sheet	All applicants	[Form B]
Reply envelope (with stamp(s): 344 yen)	All applicants	[Form C] * Please prepare a “long size 3” envelope yourself.
Certificate of Master's Degree course completion (expected) or Certificate of Professional Degree course completion (expected) <b>* Must be an original document</b> *Issued by your academic institution	All applicants	<ul style="list-style-type: none"> <li>• "Name", "Date of birth", "Date of admission", "Date of completion" and "Name of school" must be stated on this document.</li> <li>• Issue date must be no earlier than 3 months before the first date of the application period.</li> <li>• If a certificate has not been issued or if the above conditions cannot be followed, please submit a Certified True Copy* of the diploma.</li> <li>• Applicants who apply for the Special Entrance Examination for Mature Age Students with eligibility A. and B. must submit a graduation (completion) certificate issued by the academic institution from which the applicant graduated that corresponds to the last academic institution attended.</li> </ul>
Academic transcript of grades <b>* Must be an original document</b> *Issued by your academic institution	All applicants	<ul style="list-style-type: none"> <li>• The results of the entire enrollment period must be listed.</li> <li>• Issue date must be no earlier than 3 months before the first day of the application period.</li> <li>• If a transcript cannot be issued, please submit a Certified True Copy* of the transcript of grades.</li> </ul>
Outline of Master's thesis (Or equivalent)	All applicants	(About 3,000 characters) *There are no character restrictions for students taking Entrance Examination for International Students.
A copy of Master's thesis (Or equivalent)	All applicants	(A4 single-sided printing)
Certificate of Residence ( <i>Juminhyo</i> ) <b>* Must be an original document</b>	Only those noted right	<b><u>Those without Japanese citizenship must submit this document.</u></b> Issue date must be no earlier than 3 months before the first date of the application period Nationality, status of residence, period of stay, and resident card number must be written
Assessment of Japanese Language Ability	Only those noted right	[Form F] <b><u>Those without Japanese citizenship must submit this document.</u></b> (Those with “Permanent Resident” status do not need to submit it) * Ask an instructor of your Japanese language school or Japanese university to make the evaluation.
Research Plan	Only those noted right	[Form D] <b><u>Those without Japanese citizenship or those who take Entrance Examination for Mature Age Students.</u></b>
Research achievement report	Only those noted right	[Form H] <b><u>Those who take Entrance Examination for Mature Age Students.</u></b>
Supervisor's recommendation letter	Optional	<b><u>Those who take General Entrance Examination</u></b>

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- ◆ If the language in any of the documents is not English or Japanese, please attach a Japanese translation. (No specific format required. However, be sure to have the translator's name included. Translation by applicant is permitted.)
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- ◆ If your school has been consolidated or renamed, or if your surname or name is different from when you graduated, please submit a document certifying this.